

# **Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council**

## **MINUTES**

of a meeting of the Full Council held on  
**Monday 25<sup>th</sup> September 2023 at 7pm** in  
the Youth Room of the Institute

### **Present were**

Cllr Ian Davies Chair

Cllr Hazel Davies

Cllr Ursula Griffiths

Cllr Melvin Jones

Cllr Geraint Peate

Cllr Rob Astley Vice Chair

Cllr Cadvan Evans

Cllr Gareth Jones

Cllr Mark Owen

Cllr Sam Webster

**In attendance** Robert Robinson Town Clerk

### **Apologies received from**

Cllr Viola Evans

### **51, Welcome by the Chair**

The meeting received a welcome from the Chair.

### **52. Minutes of the last meeting**

The meeting considered and approved the minutes of the last Full Council Meeting held on Monday 31<sup>st</sup> July 2023. Proposed by Cllr Rob Astley and seconded by Cllr Gareth Jones. The vote was unanimous.

### **53. Document review**

The document review was deferred to the next meeting.

The website list of documents to be updated as each are approved.

### **54. Public Question Time and Participation**

There were no members of the public present at this meeting.

### **55. Declarations of interest**

There were no declarations of interest recorded at this meeting.

### **56. Financial**

#### **56.1 Bank balances**

The Council noted the Funds as of 31<sup>st</sup> August 2023 as:

|                      |                    |
|----------------------|--------------------|
| Current Account      | £43403.27          |
| Deposit Account      | £60,585.64         |
| <b>Bank balances</b> | <b>£103,988.91</b> |
| VAT due              | £3,524.31          |

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**Funds available**

**£107,513.22**

## **56.2 Management accounts**

A summary of the management accounts was received.

The Councillors requested an easier to read version for future council meetings, this will be prepared.

## **56.3 Clarification notes**

- i) Income shown in Events of £3,400 is made up of a bank refund of £2,520 (carnival entertainment) and £780 income from the King's Jubilee celebrations.
- ii) Income of £2,180 was mis-posted and should appear under burials.
- iii) Payments listed in Orders for payment to the auditor under two cheque numbers was only paid once in July 2023 (cheque 101663) with the other cheque number cancelled.
- iv) At the annual meeting of the Council held on 16<sup>th</sup> May 2022 the auditor was appointed for the years ending 31<sup>st</sup> March 2022 and 31<sup>st</sup> March 2023.

## **57 Orders for payment**

The meeting approved the orders for payment as set out at appendix B to the agenda. Proposed by Cllr Cadvan Evans and seconded by Cllr Gareth Jones. The vote was unanimous.

## **58. Auditor for the year ending 31<sup>st</sup> March 2024 (Town Clerk)**

The meeting considered an update on the gaining of quotes for the internal audit for the year ending 31<sup>st</sup> March 2024.

It was agreed that quotes would be sought before December and that Cadwalladers and David Hawe along with any others should be asked for a price for completing the internal audit in accordance with local government rules.

## **58.1 Report on audit**

The meeting received a report on the 2019/2020, 2020/2021 and 2021/2022 external audits which have been concluded.

## **59. Minutes on website**

The minutes of 8<sup>th</sup> September 2020 and 14<sup>th</sup> January 2021 are not on the website. The Town Clerk to source same and post them on the site.

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### **60. Resignation of a Councillor**

60.1 The meeting accepted the resignation received from Cllr Sarah Astley due to university commitments. The Councillors expressed their thanks to Sarah for her work during the time of being a Councillor.

60.2 The meeting declared the seat vacant (caused by the resignation of Cllr Sarah Astley) and the Town Clerk will inform Powys County council electoral department.

60.3 All actions under the heading of Youth and Newsletter will remain with the Town Clerk until a new Councillor is elected.

### **61. Planning and development**

#### **61.1 Planning decisions (Cllr Melvin Jones)**

The meeting noted the planning decisions as issued by Powys County Council.

#### **61.2 Pre-planning application – Drive through restaurant**

The meeting considered the pre-application consultation on land opposite the Railway Station to provide a drive through restaurant, parking, access road and ancillary works. The Councillors noted the Town Plan policies and the decision took these into account when making their response.

The general view was that anything that supports the local community with new business should be welcomed. New jobs were also highlighted. The meeting considered the effect on local businesses serving food and refreshments.

After discussion the meeting **agreed** to make the following observations:

- i) The council are keen to encourage new development for the benefit of the town.
- ii) To seek completion of the footpath connection to the town (as per existing consent for housing on the site) to be completed within this scheme.
- iii) To ensure access to the site is safe.

Proposed by Cllr Rob Astley and seconded by Cllr Melvin Jones. The vote was 9 for, 0 against and 1 abstention.

#### **61.3 Pre-planning notice - 132kv power line**

The meeting considered the notice to provide a 132kv power line from Cefn Coch via Meifod to Frankton near Shrewsbury (connection to the National Grid). The meeting understood the following:

- a) The Welsh Government strategic plan regarding the provision of on shore windfarms in the area.
- b) The need to provide a more robust grid network.

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After discussion the meeting **agreed** to make the following observations:

- i) To seek underground cabling rather than pylon lines.
- ii) If pylons are to be put in place they should be sensitively placed. iii)  
Consideration be given to the affect on local businesses individually.
- iv) Consideration be given to the sensitivity of the landscape when designing the scheme.
- v) The council would like to discuss community benefit for the area from the scheme.

## **62. Town Wi-Fi**

The meeting noted the Digital Plan for Llanfair prepared as part of the Town Wi-Fi scheme for the town.

The plan will be held for guidance on digital planning matters into the future. The Town Clerk to see if a copy in word can be gained to make any alterations, copyright to be respected.

**63. Community Café Pilot Scheme** (Cllr Ian Davies) The meeting considered a short report on the pilot scheme. After discussion the following was agreed:

- i) A grant of £503.35pm will be made to the Institute to support the Community Café.
- ii) The money in the safe is that of the Community Café.
- iii) To gift the equipment purchased for the pilot to the Institute, however if the café ceases such equipment to be offered back to the Town Council.
- iv) To allow use of said equipment by the Town Council for any events it may host.
- v) To allow use of the Town Clerk's office for storage and support on days the café is open, however a hot drink should be offered around 3.15pm to the Library Staff on duty and the Town Clerk as they have the use of the kitchen on those days as well.
- vi) The café to register with the Food Hygiene Authority for the Institute.

Proposed by Cllr Rob Astley and seconded by Cllr Cadvan Evans. The vote was unanimous.

## **64. Youth Club update**

The meeting received an update on the Youth Club from the Town Clerk.

## **65. County Councillor Report**

The meeting received an update from our County Councillor which included the following subjects:

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- i) Llanfair High School
- ii) The Health Centre
- iii) Appointment of new CEO

### **66. Town Clerks Report**

The meeting considered a report from the Town Clerk regarding matters affecting the Council which included:

### **67. Maintenance works**

Prices are being sought for the works on the list issued with the agenda for consideration at the October meeting of the Council.

### **68. Goat Field**

The works to the trees in Goat Field are to take place in the next week.

### **69. Lorry traffic through Llanfair**

There is to be another meeting with Powys County Council and the Wind Farm developers regarding an alternative route for lorry traffic to help reduce traffic through Llanfair centre.

### **70. Entrance to Erw Ddwr**

The matter of a lorry parking in the entrance to Erw Ddwr is leaving straw on the paths, this has been cleared. There was no knowledge as to who this might be.

### **71. Christmas Lights**

The council wished to clarify what support is required for this year's event. The Chair and Clerk were asked to meet with Cllr Viola Evans.

### **72. St Mary's churchyard**

Bench for St Mary's churchyard. The meeting considered and **agreed** to purchase a picnic bench in recycled materials for the churchyard. The delivery cost to be shared with another bench being ordered for another area. The cost is approx. £425 plus £45 delivery.

### **73. Chapel of Rest**

The cooling unit failed but has been repaired.

### **74. Deri Woods and Goat Field**

The Town Clerk reported that he was concerned about high winds later in the week. If the predicated winds are above 40mph warning signs are to be placed at the entrances to the wood warning of possible falling trees, branches, or debris.

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### **75. Date of next meeting**

The meeting noted the date of the next meeting which is Monday 23<sup>rd</sup> October 2023 at **6.45pm**.